



Common Council Meeting Minutes  
Tuesday, June 7, 2022, at 6:30 p.m.  
Chilton Public Library  
221 Park St., Chilton, WI 53014

Pursuant to Section 19.84(2) and (3) of the Wisconsin State Statutes, notice is hereby given to the public, to the Tri-County News, the official newspaper of Chilton, and to those news media who have filed a written request for this notice that a meeting of the above-referenced was held at the date, time and location listed above.

This meeting was conducted both in the Library and via remote conferencing due to a State of Emergency and federal, state, and local guidance on gatherings. Members of the public may join meeting through a Zoom link or call +1 312 626 6799 US (Chicago), Meeting ID: 970 4854 9352, Password: 434719.

Notice is hereby given that a majority of the Common Council of the City of Chilton, or a standing committee of that body were present at this meeting to gather information about the subject matter which they have decision making responsibility.

The above governmental body met to discuss and possibly act on the following agenda items as set forth below:

The regular meeting of the Chilton Common Council held at the Chilton Public Library was called to order at 6:30 p.m. by Mayor Tom Reinl.

**ROLL CALL:**

Council members Ron Gruett, Peggy Loose, Jon Kragh, Kathy Schmitzer, Robbie Seipel, Rick Jaeckels, and Joe Schoenborn were present at roll call. Other city officials present were Mayor Tom Reinl, City Administrator David DeTroye, Police Chief Craig Plehn, Assistant Fire Chief Nathan Schneider, Library Director Glenn Whitcomb, Assistant Library Director Rebecca Barry, and Attorney Gary Jahn. Also in attendance were Betty Schilling, Rachel Siehs, Dan DeTroye, and Joel Vernon. Those in attendance recited the Pledge of Allegiance.

**AGENDA:** Motion by Schmitzer seconded by Gruett and carried by unanimous voice vote to approve the Common Council Agenda for June 7, 2022, as presented.

**REPORT OF OFFICERS:**

**Mayor – Tom Reinl –**

- Mayor Reinl informed the council that the Chilton High School Baseball team lost in the Sectional Final 8 – 2.
- Mayor Reinl informed the council of the Father's Day parade date of June 19, 2022, and that Chief Ben Schoenborn was to be honored as the parade Marshall.

**CITY ADMINISTRATOR - David DeTroye –**

- May 31 – Met with Habitat for Humanity representatives to start the planning process for Rock the Block (May 2023).
- June 6 – Met with Industrial Partners (MB-Aebi-Schmidt, Briess, Kaytee, and Worthington) at Worthington Cylinders to discuss business retention and expansion strategies. Program is being sponsored by Calumet County.
- June 7 – Met with ECWRPC members to designate the scope and process for the 2040 Comprehensive plan update.
- Summer Newsletter will be out by the end of the month with the quarterly water & sewer bills.
- Final meeting for the proposed fire department facility is Friday June 10. The project should be out to bid by July 1.

**DIRECTOR OF PUBLIC WORKS – Chris Marx –**

- Painting of street markings currently underway
- Seasonal Park maintenance and mowing operations in full swing
- Brush chipper is still not in operation, parts are backordered with no commitment to a delivery date
- Working through options for maintenance needs of Well #11. Options and discussion to be presented at Council meeting on 6/21.
- Valve exercising underway, utilizing newly purchased equipment (valve turner)
- Continuing to evaluate options for replacement of pumping equipment at Irish Road Lift Station. Also, June 21 discussion at council.

**Minutes:** Motion by Gruett, seconded by Jaeckels and carried by unanimous voice vote to approve the minutes of the council meeting held on May 31, 2022.

**Operator Licenses – None**

**May Financial Statements** - Motion by Jaeckels, seconded by Loose and carried by unanimous voice vote to approve the May financial statements as presented.

**Payment of Bills:** Motion by Gruett, seconded by Seipel to pay all bills.

Roll Call Vote: Gruett, Jaeckels, Loose, Kragh, Schoenborn and Seipel all cast Aye votes. Schmitzer abstained. 6 – 0 motion carried.

**Audience Participation: None****New Business:**

1. Mayoral Committee Appointments – First name listed is chairperson
  - a. General Government – Schmitzer, Gruett, Jaeckels
  - b. Public Safety – Gruett, Loose, Jaeckels
  - c. Public Works – Schoenborn, Seipel, Schmitzer
  - d. Culture & Recreation – Kragh, Loose, Schoenborn

Motion by Loose, seconded by Schmitzer and carried by unanimous voice vote to approve the committee appointments as presented by Mayor Tom Reinl.

2. Amending Ordinance 1193 – Administrator Salary & Benefits – Ordinance 1193 was presented with revisions after the May 31, 2022, council meeting that approved changes to the wage and benefits of the City Administrator/Clerk/Treasurer. Motion by Loose, seconded by Schoenborn to approve Ordinance 1193 and wave the reading. Roll call vote: Gruett, Jaeckels, Loose, Kragh, Schoenborn, Schmitzer, and Seipel all cast Aye votes. 7 – 0 motion carried.
3. Ordinance -1195 – Amending Chapter 16 Sign Ordinance – Additional language was added to Chapter 16 restricting placement of event signage on city-owned properties including the road right of way and setbacks. Motion by Schmitzer, seconded by Loose to approve Ordinance 1195 and wave the reading. Roll call vote: Gruett, Jaeckels, Loose, Kragh, Schoenborn, Schmitzer, and Seipel all cast Aye votes. 7 – 0 motion carried.
4. Ordinance 1196 – Adopting & Enacting New Municipal Code – Adopting language for enacting the new municipal code after revisions from Municode. City website will be uploaded with the digital copy and paper copies are available at city hall. Motion by Loose, seconded by Schmitzer to approve Ordinance 1196 and wave the reading. Roll call vote: Gruett, Jaeckels, Loose, Kragh, Schoenborn, Schmitzer, and Seipel all cast Aye votes. 7 – 0 motion carried.
5. Grocery Store Market Survey Proposal – Keith Wicks & Associates – TID Expenditure – investment by the city for a market survey/feasibility study for the addition of a grocery store facility in the city. Cost of the project is \$8,000.00 with an additional \$1,000.00 for travel and expenditures. The cost of the study would be split equally amongst the taxing districts. Report should be complete by the end of August. Motion by Loose, seconded by Schoenborn to approve the grocery store feasibility survey to be conducted by Keith Wicks of KWA Associates at the cost of \$8,000.00 with an additional cost of \$1,000.00 for travel expenditures with funding from the taxing districts. Roll call vote: Gruett, Jaeckels, Loose, Kragh, Schoenborn, Schmitzer, and Seipel all cast Aye votes. 7 – 0 motion carried.

6. Extension of Premise Permit – Pla Mor Lanes – Father’s Day Parade – Motion by Loose, seconded by Gruett and carried by unanimous voice vote to approve the extension of premise permit for Pla Mor Lanes to allow for additional seating and outside consumption of alcohol for the Father’s Day parade on June 19, 2022.
7. Hiring of Firefighter – Joel Vernon – Assistant Fire Chief Nathan Schneider introduced Joel Vernon to the council and guests. Joel recently moved to Chilton and has fifteen years of Fire fighting experience with the Town of Neenah. Motion by Jaeckels, seconded by Schmitzer and carried by unanimous voice vote to approve the employment of Joel Vernon as a fire fighter dependent upon physical and other pre-employment checks. Mayor Reinl, the council, and Administrator all thanked Joel for his application to the department.

#### **Report of Committee of the Whole – Council Workshop**

1. PT Police Officer Wages –Motion by Schoenborn, seconded by Jaeckels to approve the amendment of the pay scale for part-time police officers from \$21 to \$30 per hour dependent upon completing proper training. Administrator DeTroye informed the council that the authorizing Resolution would need to be amended at the next council meeting. Roll call vote: Gruett, Jaeckels, Loose, Kragh, Schoenborn, Schmitzer, and Seipel all cast Aye votes. 7 – 0 motion carried.
2. Well 7 Roof & Hatch Expenditures –Motion by Loose, seconded by Seipel to approve the purchase of the roof hatch from Bilco for \$3,990.00 and approve the roof installation by Propson Roofing for \$4,125.00. Total of \$8,115.00 would be charged to the water utility. Roll call vote: Gruett, Jaeckels, Loose, Kragh, Schoenborn, Schmitzer, and Seipel all cast Aye votes. 7 – 0 motion carried.
3. Annual Sidewalk Maintenance – Mud jack Option – Raise rite – Tabled for further exploration of information and discussion.
4. Annual Water Softening Salt Contract – Motion by Jaeckels, seconded by Gruett to approve Option B from Midwest Salt for the price of \$175 per ton with a variable fuel surcharge. More discussion of rising fuel costs ensued before Mayor Reinl called for a poll vote. Roll call vote: Gruett, Jaeckels, Loose, Kragh, Schoenborn, Schmitzer, and Seipel all cast Nay votes. 7 – 0 motion failed. Motion by Schoenborn, seconded by Loose to approve Option A from Midwest Salt for the price of \$190 per ton with a fuel charge included. Roll call vote: Gruett, Jaeckels, Loose, Kragh, Schoenborn, Schmitzer, and Seipel all cast Aye votes. 7 – 0 motion carried.
5. Annual Emergency Siren Maintenance Contract –Motion by Loose, seconded by Schmitzer to approve the renewal of the siren maintenance contract with Emergency Communication Systems for the price of \$850.00. Roll call vote: Gruett, Jaeckels, Loose, Kragh, Schoenborn, Schmitzer, and Seipel all cast Aye votes. 7 – 0 motion carried.
6. Dead Tree Discussion – Donna Street Conservancy Area –Motion by Loose, seconded by Schoenborn and carried by unanimous voice vote to have Administrator DeTroye contact all pertinent Industrial partners and ask them for input and options on remedying the dead trees that are in the conservancy area between Donna Street and Vogt Lane.

#### **Communication:**

1. May Building permit summary was distributed.
2. Chilton Housing Authority Agenda & Minutes were distributed.

**Adjournment:** Motion by Loose, seconded by Jaeckels to adjourn at 7:02 pm.

Unanimous voice vote and carried to approve.

Meeting Minutes Prepared by:  
David DeTroye  
City Administrator/Clerk/Treasurer